

# Renewal of Cover for 2023/2024

BAR MUTUAL Membership No:

January 2023

Your current insurance expires on 31 March 2023 and premiums for 2023/24 are due by 1 April 2023.

**IMPORTANT: You must read the Renewal Form Explanatory Notes before completing this Form or renewing online.**

We strongly recommend that Members renew online. This is the quickest and easiest way for you to renew and it also allows you to pay your premium by debit/credit card. The online renewal site will be available from mid-February 2023. If you do not wish to renew online, please complete the Form and return it to the address above in sufficient time for us to process it and issue a debit note – ideally by 24 February 2023. To renew online:

1. Go to [www.barmutual.co.uk](http://www.barmutual.co.uk);
2. Click on the “Renewing Your Insurance” link;
3. Enter the above 16 digit number and your **Bar Council Membership Number** (not your Bar Mutual membership number); and
4. Enter details of your fee income and areas of practice, consider the level of cover to take and select the method of payment.

If you are no longer in practice, please log into the website and complete the first part of the renewal section there. Alternatively, email [info@barmutual.co.uk](mailto:info@barmutual.co.uk), giving the date you were marked as non-practising by the Bar Standards Board so that the Managers may contact you about run-off cover.

Attention is drawn to clauses 4.2, 4.3, 4.7 and 10 of the Terms of Cover, which may put the Insured in a worse position than that which he, she or it would be in under the Insurance Act 2015. Attention is also drawn to Bar Mutual’s ability to insure Members resident in EU Member States – see the Explanatory Notes for the Renewal Form.

I apply to renew my insurance with Bar Mutual Indemnity Fund Limited. I declare that the information contained in this form is correct to the best of my knowledge and belief. I have notified the Managers, or enclose notice herewith, of any claims made against me or any intimation received from any person of any intention to make a claim against me.

If I have ticked box 2, 8B, I hereby authorise Bar Mutual to release to the brokers indicated details of my fee income, areas of practice and claims history, solely to enable them to obtain quotations from underwriters on my behalf.

Signed

Dated:

1. **Gross fees received in the last calendar year in whole pounds (excluding VAT)**<sup>1</sup> Please note the definition of "income" in the Explanatory Notes. £  A

2. **Indicate the limit of cover required**<sup>2</sup>

Bar Mutual provides cover on a "claims made" basis. Cover will respond to relevant claims that are first made against the Insured during the period of insurance or which are deemed to have been so made by reference to a notification of a circumstance. It will **not** respond by reference to the date of the alleged incident giving rise to the claim.

£500,000		2B	£1,000,000		3B	£1,500,000		4B
£2,000,000		5B	£2,500,000		6B			

You are also urged to give serious consideration to purchasing cover in excess of £2.5m. The following broker can assist you in this regard. If you would like us to send them the information they require to provide you with a quote, please tick the box below.

TLO Risk Services (Vernon Taylor)  8B

3. Enter the percentage of your Gross Fee Income received from each area of practice, and the percentage of that income received from the Crown.<sup>3</sup> See enclosed table for assistance in allocating your fees to the correct area of practice. **Please use whole numbers, not decimals.**

AREA OF PRACTICE	% GFI	% Crown	CODE	AREA OF PRACTICE	% GFI	% Crown	CODE
Admiralty			C	Construction			R
Commercial (including Financial Services) <sup>3D</sup>			D	Public Law (previously P&LG) <sup>3S</sup>			S
Criminal			FC	Intellectual Property			T
Professional Discipline			FD	Planning			U
Defamation			G	Competition			V
Employment			H	Chancery: Contentious			XC
European			I	Chancery: Non-Contentious			XD
Family: Children			J	Personal Injury <sup>3YC</sup>			YC
Family: Other			K	Professional Negligence <sup>3YD</sup>			YD
Immigration			L	Other Common Law <sup>3YE</sup>			YE
Insolvency			M	Arbitrator, Umpire, Mediator <sup>3O</sup>			O
International Law <sup>3N</sup>			N	Other : please specify below <sup>3Z</sup>			Z
L&T: Non-Residential			PC	<b>REVENUE</b> <sup>3W</sup>			
L&T: Residential			PD	Crown			WD
Licensing			Q	Non-Crown: Contentious			WE
				Non-Crown: Non-Contentious			WF

Other details: \_\_\_\_\_

Percentage of total fees which is derived from International Practice<sup>3/</sup>  /

4. Please tick if chambers have agreed to settle your premium on your behalf<sup>4</sup>  #

5. Please tick if you would like an Application Form for Foreign Cover to be sent to you but refer to the Explanatory Notes as this has changed. We will not be issuing Renewal Forms<sup>5</sup>  \*

If you undertake any of the following, please indicate percentage of fees derived from this work in the last calendar year:

6. Public Access work  \$

7. Licensed Access work (Direct Professional Access and/or Bar DIRECT)  ^

8. Conduct of Litigation  >