

## Delegating Access of your Records to your Chambers

Go to the Contact Details Tab

Overview Contact Details Renewals Balances Policy Details Documents

Options

Delegate access to chambers

Send correspondence to home address

Correspondence Preferences

Email barrister direct

Update Options

Tick the "Delegate access to chambers"

Click Yes (once you have read the warning about what your chambers will be able to see on your records) and then "Update Options"

Overview Contact Details Renewals Balances Policy Details Documents

Options

Delegate access to chambers

Send correspondence to home address

Current chamber/practice details

Chamber Name

**Warning**

Please note that by ticking this delegated authority box you are consenting to the insurance contact at your chambers seeing your renewal details, which includes your gross fee income, level of cover, declared areas of practice, debit notes, cover notes and other contact information.

Do you want to continue?

Yes No

Update Options